

Work From Home Gotchas

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Back in the Office...

- Surrounded by “friendlies”
- Computing environment was governed
- Secure paper destruction
- Clean desk policy
- Office building was secure

How are you meeting your information protection responsibilities at home?

Whose computer are you using?

- Hopefully, one supplied by your organization
- If not, use separate log in IDs
- Secure files in the cloud
- Good passwords online
- Don't allow password autofill

Who's using your computer?

- Power on passwords, please
- Lock laptops
- Secure app downloads
- Parent controls

Defense to Password Theft

- Strong
- Change regularly
- Password manager app/software
- Site specific
- Multi-factor authentication

Top ten

1. 123456
2. password
3. 123456789
4. 12345678
5. 12345
6. 111111
7. 1234567
8. sunshine
9. qwerty
10. iloveyou

Who's using your WiFi?

- Separate router supplied by your company
- No? Set up guest WiFi access
- Change the WiFi password from factory-supplied one
- Change the WiFi identity to something else

Do you have a shredder?

- Secure collection service
- Cross-cut, not strip shredder
- No? Don't print!
- If you have to, make it gross!

Loose Lips

- It's not about intention
- It's about opportunity
- It's about policies
- You said you would. You still have to.

Look Behind You!

- Reflection
- Whiteboards
- Bulletin boards
- Sticky notes
- People
- "This is a recording" (Oh really?!)

Video Conference Gotchas

- Who's on your conference
 - Enable waiting rooms
- Use the security features offered
 - Passwords
 - Invite only
 - Don't publicize the meeting ID
- What happens to the recording?

Taking a Break with Friends

- Activity Apps
- Activity data
- App software
- Anonymity rules
- Personal belongings
- Devices
- WiFi
- RFID Credit card protector

Whose responsibility is it?

- The business owner?
- Your supervisor?
- You?

EVERYONE'S

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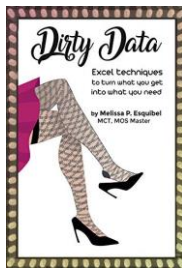


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